

ANZAC Day Commemorative Services Support Fund 2027

Form Preview

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* indicates a required field

Before you begin

Where available, please have supporting documentation ready to upload as you complete this form. This may include:

- Event Management Plan
- Event site plan
- Insurance: Certificate of Currency
- Risk Management Plan
- Traffic Management Plan
- Quotes for Traffic Management services and/or required traffic controls to ensure a safe service.
- Any other documents that support the management of the event or that are relevant to the event budget.

**Please note, if your event has not changed from previous years, you can attach the documentation from the current year. However, your quotes for the 2027 service must be attached.*

If this application needs to be completed by different people from your organisation, you may wish to create an account called **Smarty File**. This will allow multiple people to all login individually to the same account. To find out more about Smarty file [HERE](#). (Please note use the back arrow to come back to this page).

Save as you go

Please save your application as you progress. You can save and return to your application at any time before Midnight, Sunday 26 July 2026. No late applications will be accepted.

Have you?

Have you read the grant guidelines? *

Yes No

If you have not read the grant guidelines, please read before proceeding with your application. <https://www.mrsc.vic.gov.au/About-Council/Find-A-Grant/ANZAC-Day-Commemorative-Services-Grant>

Have you discussed your application with the Economic Development and Visitor Economy team? *

Yes No

If you have not contacted a member of the Economic Development and Visitor Economy team, please call 5422 0333 and ask to speak to the Events and Filming Officer.

Will your service take place on 25 April, 2027 *

YES

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Services that do not take place on 25 April 2027 are not eligible to apply.

Applicant Details

* indicates a required field

Applicant *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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If you are applying on the behalf of an organisation, use the contact details of the organisation in this section.

Applicant Position *

Applicant Primary Address *

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Applicant Primary Website

Must be a URL.

Applicant Office Address *

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Office Email *

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Must be an email address.

Applicant Other Phone Number *

Must be an Australian phone number.

Do you have an ABN? *

Yes No

To receive any government grant, you will need an ABN. If you do not have an ABN, you will need to arrange an auspice to manage grant funding on your behalf.

Applicant ABN

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Statement by a Supplier

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application. Download the form from the [ATO website](#).

Please upload completed Statement of Supplier Form: *

Attach a file:

Please ensure you name the file correctly, e.g Group Name - Statement of Supplier formMax 25mb per file uploaded

Legal Structure

What is your legal structure? *

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- Unincorporated association
- Incorporated association
- Cooperative
- Indigenous corporation, association or cooperative
- Trust
- Other:

If you are unincorporated, you must have an auspice organisation

Incorporation details

If you wish to check you incorporation number please click [here](#).

What is your incorporation number? *

Incorporated Association or Australian Company Number.

Auspicing Organisation

In a funding context, an auspice is an organisation who manages grant funding on your behalf. For example, a small community group with limited resources may use a larger Not-for-Profit Organisation as their auspice. The larger NFP will receive and manage the grant funding, with the community group undertaking the actual project work.

Auspice *

- Individual
- Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
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Must be an ABN.

Auspice Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Auspice Primary Phone Number *

Must be an Australian phone number.

Auspice Primary Email *

Must be an email address.

ANZAC Day Service details and funding request

* indicates a required field

Service Details

Name of service: *

Description of service and activities undertaken *

Word count:

Must be no more than 500 words.

Historical Significance - Please tell us how long this service has been delivered in the community *

Word count:

Must be no more than 100 words.

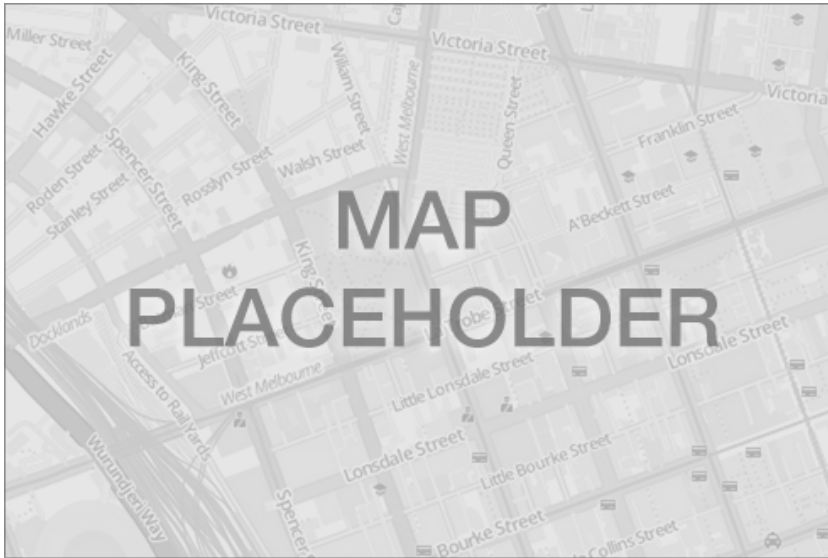
Provide a short description of your event. This will be used to describe your event in any reports to Council.

Service location

Address

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Address Line 1 and Suburb/Town are required.
Specific address required - number, street, town

How many people do you anticipate will attend your event? *

Must be a number.

Funding Amount Requested

Funding amount requested *

\$

Must be a dollar amount.

The amount requested must not be greater than the quote provided in this application.

Grant funding further detail

Please detail what funding will be used for: *

Word count:

Must be no more than 150 words. Please provide detail here on what the grant funding will be used for.

Budget

ANZAC Day Service Budget (Income)

Please outline your income in the budget table below, including details of other income or funding that you have applied for, whether it has been confirmed or not.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT)

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Income description	Income type	Is this funding confirmed?	Income amount (budgeted)	Income amount to date (actual)	Notes
Provide a clear description for each budget item. Examples of income could include 'council community grant', 'trivia fundraising night', 'company X sponsorship'.	Please select the type of income		Enter the total amount expected to be received. Must be a dollar amount.	Enter the actual amount of income from this funding source that has been received to date. Must be a dollar amount.	Add notes if you need to provide more context
	Other:				
	Other:				
	Other:				

ANZAC Day Service Budget (Expenditure)

Please outline your project expenses in the expenditure table below.

Expenditure description	Expenditure type	Expenditure amount (budgeted)	Expenditure amount to date (actual)	Notes
Provide clear descriptions for each budget item. Examples of expenses should include traffic management.	Please select the type of expenditure. List traffic management under other.	Enter the total amount to be expended on this budget item. Must be a dollar amount.	Enter the total amount expended on this budget item to-date. Must be a dollar amount.	Add notes if you need to provide more context.
	Other:			
	Other:			
	Other:			

Financial Position and Funding Need

Please outline your organisation's overall annual budget, including major income sources.

This helps you understand the financial scale of the organisation and where their income comes from —e.g., ticket sales, donations, other grants, sponsorships.

If this grant application is unsuccessful, will the event still proceed? If yes, how will it be funded?

In-kind support

* indicates a required field

In-kind support

It allows for ANZAC Day Commemorative Services to access services that would normally come at a cost.

Would you like to apply for In-kind support? *

Yes No

In-kind support request

Please indicate which services you would like to apply for: *

- Waiver of activity on a road permit fee
- Assistance with the development of an event plan
- Event bin hire (maximum of three recycling stations per request)
- Additional cleaning of public toilets at the event space

Accessible, inclusive and environment

* indicates a required field

Accessible and inclusive

How will you ensure an accessible and inclusive environment. *

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Word count:

Must be no more than 250 words.

We want to see how you will ensure your ANZAC Day Service is accessible and inclusive. This could include considerations such as providing seating for elderly attendees, ensuring wheelchair access, or other steps to make the event welcoming to all. For more information, watch <https://youtu.be/7GvXKNLXiKw>.

Environment

How will you minimise the impact of your event on your local community and the environment : *

Word count:

Must be no more than 250 words.

We want to see how you will incorporate sustainability into your event. This could include measures like providing a four-bin recycling system (general waste, recycling, FOGO, glass), encouraging reusable materials, minimising single-use plastics, and reducing the overall impact of the event on your community and the environment. For more information, watch <https://youtu.be/dQeOXJywV3A>

Supporting documents

Traffic Management Quotes

Please attach quotes for accredited traffic management services

Attach a file:

If relevant, please attach quotes for traffic management controls that help ensure the safety of participants, such as shuttles, buses, and way-finding signage.

Attach a file:

Planning documentation

Event planning documentation will be reviewed to assess the applicant's level of planning and consideration to deliver a successful service. (Please see section 14, Supporting Documentation of the ANZAC Day Commemorative Services Support Fund Guidelines.)

Please note: Before you upload your file/s, please name them correctly, e.g. Group Name - Event Management Plan - event date

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Please attach your Event Management Plan (where available):

Attach a file:

Please attach Insurance - Certificate of Currency (where available):

Attach a file:

Please attach Risk Management Plans (where available):

Attach a file:

Please attach any other documents which support the management of the event:

Attach a file:

Please attach site plan (where available)

Attach a file:

Please attach Emergency Management Plan (where available)

Attach a file:

Please attach Traffic Management Plan (2026 plan is acceptable)

Attach a file:

Please attach any other documents that support your application

Attach a file:

Declaration

* indicates a required field

Applicant declaration *

- I state that the information in this application and any attachments is to the best of my knowledge true and correct.
- I acknowledge that Macedon Ranges Shire Council may refer this application to external experts or government departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant opportunities.
- I understand that government departments are subject to the Freedom of Information Act 1982 and that if a Freedom of Information request is made, the applicants documents may be released.

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I understand that this is an application only and may not necessarily result in funding approval.

I understand that if this application is successful, that funding will be subject to terms and conditions set out in agreement with Macedon Ranges Shire Council.

At least 5 choices must be selected.

Your full name: *

Email: *

Position held: *

Organisation: *

Feedback

Please tell us...

How did you found out about the Events and Festivals Grant Program?

How long did it take you to prepare and complete this application?

1 - 2 hours

2 - 4 hours

4 - 6 hours

Other:

Would you like to provide any feedback about the ANZAC Day Commemorative Services Support Fund?

Word count:

Must be no more than 250 words.

Privacy

The collection and handling of personal information is in accordance with [Council's Privacy Policy](#).

